

## **New Myrnam School Re-Entry Plan: Scenario 1**

*This school re-entry plan is subject to change as more information becomes available from the province. We will continue to update this document as needed throughout the school year.*

### **Staggered Entry**

- Families have been contacted regarding their childrens' start dates. **Please contact the school prior to September 8 if you require further information.** Approximately 50% of students will attend Sep. 8, and 50% on Sep. 9. All students will attend on Sep. 10.

### **Student Entry and Dismissal**

- K - 4 Students will use the South elementary entrance
- Gr 5 / 6 Students will utilize the south CTEC entrance
- Gr 7-12 Students will use the main entrance

Students will be greeted at their entrance by a staff member in the morning who will monitor distancing, mask use, and sanitizing upon arrival. Students will proceed to their lockers, then into their classrooms when they arrive. Supervision will begin at 8:20. As the students require supervision upon arrival, we ask that if students require an earlier arrival time, it must be coordinated with the school principal.

Students will be dismissed at the end of the day in waves, beginning with students who are bussed. Students will load the buses at 3:10, which will depart by 3:20. Students who are walking, driving, or getting picked up will be dismissed separately by cohort, with the last group by 3:17. Students who are waiting for pickup must wait in front of the school until buses depart. Students who are walking must wait until buses leave before crossing the street with care.

### **Visitors to the Building and Student Sign-Out**

- All visitors are required to sign the visitor sign-in slip at the office promptly upon arrival, regardless of the duration of their stay (e.g. deliveries, parents dropping off lunch, meetings, service providers)
- Students **must** sign out by notifying the secretary if they are leaving the school outside of allowable times such as lunch break. Parents must also sign out their children at the office if they are being picked up for appointments, etc.
- Unfortunately, volunteers are not allowed in schools at this time (e.g., assisting in the classroom, hot lunch, etc.).
- Parents who wish to schedule a meeting with school staff may request to do so face-to-face, keeping physical distance, or by electronic means.

### **Parking**

- Students and parents may park in front of the school, to the east side of the bus zone, or across the street.
- Once all buses have departed at the end of the day, parents may move vehicles in front of the school. Parents are also encouraged to use the CTEC parking lot as there will be student traffic in front of the school.

### **Bus Arrival/Dismissal**

- A supervisor will greet all buses and assist with loading and unloading. Loading and unloading of students will support physical distancing of 2 metres between children (except household members) whenever possible.
- Students will load onto buses from the back seats to the front of the bus and exit from the front seats to the back of the bus.
- All students will be assigned a designated seat on the bus.
- There is no eating permitted on the bus.
- Masks must be worn by all students grades 4-12 at all times while on the bus.

### **Cohorts**

Students will be grouped into cohorts as follows:

- ECS
- Grade 1/2
- Grade 3/4
- Grade 5/6
- Grade 7/8
- Grade 9
- Grade 10-12\*

\*Grade 10-12 students will be considered as a cohort and will be mixed during option classes and some core classes.

We will be utilizing the CTEC building as the primary location for our Grade 5 / 6 students to assist with cohorting and reducing pressure on washroom facilities. Wherever possible, students will remain in their homeroom and teachers will move between classes rather than students moving.

## **Recess/Breaks**

There will be staggered breaks and designated areas for eating lunch for each cohort of students. Between classes, students will be dismissed at staggered times to reduce traffic in the hallways. Students must be mindful of others and limit time at their lockers to reduce congestion.

Outside recess is an extension of the classroom so masks do not have to be worn if a child is participating in high intensity physical activity. Physical distancing guidelines are expected to be maintained.

Students in grades 7-9 who wish to leave the property at lunchtime must have a parent/guardian sign the appropriate consent form prior to leaving. Students in grade 10-12 may leave school property during lunch. Students are expected at all times to adhere to social distancing guidelines during breaks.

- **Recess**

- Morning and afternoon recesses and breaks will be staggered. ECS & Grade 3/4 will be scheduled opposite Grades 1/2 & 5/6.
- Grades 7-9 will take their morning and afternoon breaks in their homeroom classroom while grades 10-12 students are in class.
- Grades 10-12 will take their morning and afternoon transition breaks while the 7-9 students are in class.
- ECS, Grades 3 & 4 will have lunch recess from 11:40-12:00.
- Grades 1, 2, 5 & 6 will have lunch recess from 12:00-12:20.
- Students must wash or sanitize their hands before and after using the playground equipment.
- Cohorts outside together will be designated alternating areas of the playground and/or field.
- Grades 7-9 will have access to the gym from 11:40-12:00. The gym will be divided to ensure cohorts are kept separated.
- Grades 10-12 will have access to the gym from 12:00-12:20. They will also have access to the sport court when a supervisor is available - students must find an available supervisor prior to using the court.

- **Lunchrooms**

- Students in grades K-9 will eat lunch in their homeroom. Microwaves will be available and students must sanitize their hands prior to use.
- Students in grades 10-12 may use the foyer, library, and learning lab off the foyer for eating. Students are expected to wipe their table before and after use. One student is allowed per table, unless explicitly stated otherwise due to available space for distancing.

## **Masks**

- As mandated by the Alberta CMOH, grade 4-12 students and all staff and visitors are required to wear masks while in shared areas of school, outside the classroom, and on school buses where they may not be able to maintain the recommended physical distancing requirements.
- Students will receive two reusable masks on the first day of school. We do have two masks available for every child in K-3 **should you request that your child wear one.**
- As stated in the Alberta Government Scenario 1 Re-Entry Plan, non-medical masks are not routinely required while students are seated in the classroom during instruction when physically distancing by 2m. If close contact between students, or students and teachers/staff is occurring as a result of classroom activities, non-medical masks must be used for the duration of this activity.
- Please note that it is not recommended that students wear masks when engaged in intense physical activity.
- Mask exemptions must be approved by the Superintendent of Schools.

## **Food in School**

- Breakfast program will continue, and will consist of pre-packaged items, served by a designated handler. The food handler will practice safe food handling at all times. Breakfast will be delivered to classrooms between 8:30-8:45.
- Hot lunch will continue. Watch for order forms.
- Concession will remain open, serving pre-packaged and pre-portioned food. Orders must be received at the office by 10:30 am.

## **Change Rooms/Locker Rooms**

- Change rooms will be available, however change room lockers will remain closed at this time.
- Students may use the additional junior/senior high washrooms for changing. Occupancy is limited to three students at any time in the changerooms. Washroom occupancy will also be limited, so students are advised to be respectful of other students if changing for Phys. Ed.

## **Boot Rooms**

Cohorts will be assigned boot racks for their exclusive use. Students are asked to remove their boots from the rack quickly and make room for other students.

## **Lockers**

Lockers will be assigned to students by alternating cohorts between lockers. Students must not use their locker if another student is within 2m. Staggering of cohort breaks will help reduce traffic at the lockers, but students must also be mindful of others and limit time at lockers to avoid congestion in hallways.

### Desks/Tables

- Wherever possible, desks have replaced tables in classrooms.
- Seating plans are mandatory in classrooms and students are not to share desks or tables.
- Students will not be permitted to share tables in any common areas or classrooms. One chair will be permitted per table.
- Tables in the foyer and library will be used by grade 10-12 students only, unless prior arrangements have been made for staff working with specific students. Students must clean tables before and after use. Staff working with students at tables must sanitize before and after use.

### School Technology

- Where possible students will be assigned a device for their sole use. Students in grades 3-12 will be assigned a Chromebook for their sole use during the school day.
- Chromebooks will not be allowed to leave the property except in exceptional circumstances with prior approval from school administration. Exceptions may be made for students in grades 10-12 if arrangements have been made with administration.
- Students requiring technology for at-home learning can make arrangements with the school for an appropriate device to be made available for use.
- Students in grades 7-12 are also encouraged to bring their own devices for academic use, if available. Students must adhere to the Acceptable Technology Use policy and school rules, regardless of who owns the device they will use.
- Students are encouraged to wipe down the outside surfaces of their chromebooks. Teachers will give instructions as to how to do this safely to avoid damaging the devices.
- Computer lab desktops may still be used by classes and will be cleaned in between uses. Use of the lab computers will be limited where possible.

### School Council Meetings

School council meetings will be held via Zoom or Google Meet. An invitation would be shared with parents prior to the meeting.

### Extra-curricular Clubs and Sports

Students will be surveyed to determine interest in extracurricular teams and clubs. **Students participating in a team must only participate in one school or community activity at a time (e.g. hockey, curling, volleyball, 4-H, etc.)** If switching activities, 14 days must pass between joining a new activity/club. Parents are encouraged to discuss with their children which activities they would like to choose for the season. Sports practices may run if there is sufficient interest and supervisors/coaches available. A schedule of practices will follow, ensuring separation of cohorts wherever possible. Games will not proceed until further notice.

Extracurricular clubs that can maintain physical distancing can proceed. Staff will consult with students about their interest in extracurricular activities throughout the school year.

### **Items From Home**

Parents are reminded to ensure students do not bring toys, stuffed animals, or other unnecessary personal items from home, as these items are often shared between students and can pose a risk for cross-contamination. Due to the nature of these items being difficult to properly clean and sanitize, we ask for them to remain at home.

### **At-Home Learning**

We understand that many families have concerns about returning to the classroom. We will be offering at-home learning as an option for our students. This option will require a level of parental support for student success.

Generally speaking, students at home will receive assignments and classroom materials from their teacher using Google Classroom. Alternate arrangements can be made with the teacher to receive student work if required. A teacher will be available to support students learning at home for a minimum of two hours/day in elementary, and three hours/day in Grades 7-12. This may be the student's classroom teacher or another teacher who will be available to help students with their work. A detailed schedule will be posted prior to the beginning of classes.

Students may need to attend school to complete assessments from time to time.

Students will be contacted by their teacher prior to the first day of school to explain the procedures and expectations for at-home learning. Students learning at home will be contacted by the school on a daily basis for attendance purposes and to monitor student progress.

For more information, please review the St. Paul Education information on at-home learning (<https://www.stpauleducation.ab.ca/post/at-home-learning-information-update>), or contact the school for details.